**Welcome to**

**COOPER CHRISTIAN ACADEMY**

We are so excited to have you as a part of the Cooper Christian Academy family and for your child to be a “Cub”! To complete the application, acceptance and enrollment process we need the documents in this folder completed and returned to the Academy.

Please fill out the included documents that may affect your child. These forms will be kept on file in the main office at CCA for each school year.

These forms **MUST** be completed for each child:

* **Family Partnership Agreement**
	+ *This form is to help you to know what you can expect from CCA and what CCA will expect from your family.*
* **Field Trip Permission Form**
	+ *This document is so we can take your child off-campus for field trips and school activities.*
* **Permanent Pickup for Student Form**
	+ *This form gives the Academy an official list of people who you authorize to pick your child up from school.*
* **Parent Driving Agreement – School/Field Trip**
	+ *If you should be able to participate in a field trip with your child and drive to an activity, this form helps you know what is expected, and that you agree to follow them.*
* **Authorization for Emergency Minor Care**
	+ *This form will be with the teacher at all times if there should be a medical emergency of any type. It gives the school consent to emergency medical treatment for your child.*

Medical forms that **may or may not** affect your child. Please fill out the appropriate forms that are necessary for your child’s care and safety at school.

* **School Health Services**
	+ *This form is if your child needs a medication administered them during the school day.*
* **Medication Request Form for Respiratory Inhalers**
	+ *This form is if your child needs a respiratory inhaler.*
* **Medication Request Form for Epinephrine/Antihistamine**
	+ *This form is if your child needs Epinephrine/Antihistamine.*
* **Food Allergy Action Plan**
	+ *This form is if your child has a diagnosed Food Allergy.*

Your child’s enrollment is not considered complete until these forms have been filled out, signed, and returned to the Academy. Thank you again for being a valued part of the Cooper Christian Academy family.

Serving Him,

Steve Bowers

Head of School