**COOPER CHRISTIAN ACADEMY**

**PARENT DRIVING AGREEMENT**

**SCHOOL/FIELD TRIP**

**2024-2025**

Anyone who drives for any type of school event – parents, guardians, grandparents, aunts/uncles – must have a completed and signed Driving Agreement on file in the school office.

**All individuals who drive for CCA events/field trips are expected to abide by the following requests which were compiled jointly by the CCA Administration, faculty, and Board of Directors.**

1. Each adult is to remember he/she is a representative of both Jesus Christ and CCA since it is a CCA group being transported.
2. **Liability Car Insurance**: to transport CCA students (other than your own child), the vehicle owner must have a liability portion on their car insurance of at least: $100,000/$300,000/$100,000. The school would prefer, if possible, $250,000/$500,000/$250,000. The vehicle should also carry UM/UIM (Uninsured Motorist/Under-Insured Motorist).
3. Obey all motor vehicle regulations including speed limits.
4. All vehicles transporting CCA students must remain together in assigned groups of two or three vehicles. Students are to ride where assigned and may not change vehicles unless permitted to do so by the CCA faculty member / administrator in charge.
5. If stops are contemplated along the way for eating or other reasons, then all vehicles must stop. However, the opposite is also true – when the faculty member asks that the group return directly to the CCA campus without stopping along the way, you are expected to follow the directions of the CCA faculty member in charge.
6. We require that all occupants wear seat belts, therefore, do not accept more occupants in a vehicle than there are working seat belts.
7. Different families have different convictions concerning videos, movie, and music. Please give due courtesy to the standards of other families whose children are riding in your vehicle.
8. Emergency medical forms must be carried by each driver for all students riding in his/her vehicle.
9. Cooper Christian Academy is responsible for all students from the time they leave until they return to the CCA campus or join their parents following an event. When a class is functioning as one unit, the teacher is responsible for the class. When the class separates, each individual driver becomes the one who is responsible – the one in charge.

**We want to express our appreciation by thanking you for your assistance and cooperation in transporting CCA students. Please provide the information requested in the blanks below.**

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| **Name of Auto Insurance** | **Company Policy #** | **Expiration date** |
|   *We hold the appropriate insurance to transport other CCA students in our personal vehicle.* |
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| **Mother / Grandmother Printed Name** | **Signature** | **Date** |
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|  |  |  |
| **Father / Grandfather Printed Name** | **Signature** | **Date** |